

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 5</b>	
<b>Title</b>	Revenue Budget Outturn 2018-2019
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That the net surplus after taxation of £40,000 for Yoo Recruit Limited be retained by the company to enable further business development.</li> <li>2. That the write off of eight non-domestic rates totalling £74,802.16 as detailed in Appendix 7 to the report be approved.</li> <li>3. That the write off of four sundry debts totalling £40,878.73 as detailed in Appendix 8 to the report be approved.</li> <li>4. That the write off of one council tax account totalling £5,634.54 as detailed in Appendix 9 to the report be approved.</li> <li>5. That the 24 virements totalling £39.8 million, for transfer within directorates, as detailed in Appendix 10 to the report be approved.</li> <li>6. That it be noted that the revenue outturn position for 2018-2019 for the General Fund; a net underspend of £265,000 (-0.12%) was achieved against the net budget requirement of £229.1 million, after meeting the net cost of redundancy and pension strain, after the use of capital receipt flexibility, and contributions to essential earmarked reserves.</li> <li>7. That it be noted that whilst the positive General Fund outturn position during 2018-2019, and the resulting adjustments to reserves, will help to support the Council's short term financial position, it does not address the challenging financial position that the Council finds itself in over the medium term; namely identifying further projected budget reductions estimated at £27.3 million in 2020-2021, rising to £40-50 million over the medium term to 2023-2024. Cabinet will be presented with a report in July 2019 detailing the progress towards identifying budget reduction and income generation proposals to address the financial challenge.</li> </ol>

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8. That it be noted that the General Fund outturn position takes into account a number of proposed transfers to and from reserves and provisions for which approval is sought in the Reserves and Provisions 2018-2019 report to be presented at this meeting.
9. That it be noted that schools which remain under the control of the City of Wolverhampton Council have drawn down a net £1.8 million of their reserves during 2018-2019 after adjusting for the balance attributable to academies, which takes the total accumulated reserves to £5.1 million at 31 March 2019.
10. That it be noted that the Housing Revenue Account revenue outturn position for the year was a surplus before allocations of £20.7 million, compared to a budgeted surplus of £15.2 million.
11. That it be noted that the draft financial statements of Yoo Recruit Limited will be subject to external audit.
12. That it be noted that as a result of recruitment through Yoo Recruit Limited, the Council has been able to avoid fees which would have otherwise been incurred, including approximately £92,000 in relation to the permanent recruitment of individuals who had been previously employed on a temporary basis through the agency.
13. That it be noted that the Collection Fund outturned with a £983,000 surplus during 2018-2019; this resulted in an overall surplus of £841,000 to be carried forward.
14. That it be noted that 67 non-domestic rates accounts totalling £319,386.34 have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
15. That it be noted that 1,354 council tax accounts totalling £445,443.79 have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.

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	<p>16. That it be noted that 48 sundry debt accounts totalling £594,244.46 have been approved for write off by the Director of Finance in accordance with the Council’s Financial Procedure Rules.</p> <p>17. That it be noted that 20 housing benefit debt accounts totalling £16,822.18 have been approved for write off by the Director of Finance in accordance with the Council’s Financial Procedure Rules.</p> <p>18. That it be noted that 5 debts relating to Business Improvement District (BID) totalling £580.79, have been approved for write off by the Director of Finance in accordance with the Council’s Financial Procedure Rules.</p>
<b>Options Considered</b>	The write-offs, virements and use of reserve requests requiring the approval of Cabinet (Resources) Panel are all considered to be prudent in the opinion of the Director of Finance and the Cabinet Member for Resources.
<b>Reasons for Decision</b>	In accordance with the Council’s financial procedures rules, all virements in excess of £50,000, or those that result in a transfer between Employees and Other Controllable Expenditure headings, require the approval of Cabinet (Resources) Panel. Contribution to and from reserves also requires the approval from Cabinet (Resources) Panel. The write-offs, virements and use of reserve requests detailed in this report which seek the approval of Cabinet (Resources) Panel are all considered to be prudent in the opinion of the Director of Finance and the Cabinet Member for Resources. The Council’s financial procedure rules also require that the Section151 Officer shall submit a report setting out the Outturn within four months of the financial year end.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

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<b>Item 6</b>	
<b>Title</b>	Reserves Provisions and Balances 2018-2019
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That the transfers (to)/from earmarked reserves, provisions and general balances as detailed in tables 2, 3 and 4 to the report be approved.</li> <li>2. That expenditure from provisions for their purposes as set out in Appendix 3 and 4 to the report be approved, up to the value held in each provision as at 31 March 2019.</li> <li>3. That the continuation of delegated authority to the Cabinet Member for Resources, in consultation with the Director of Finance, to allocate funds from the Budget Contingency Reserve, the Regeneration Reserve, the Efficiency Reserve, the Transformation Reserve, the Development Reserve, the Regional Work Reserve, the Enterprise Zone Business Rates Reserve, the Business Rates Equalisation Reserve, the Treasury Management Equalisation Reserve, the Pension Deficit Recovery Reserve, the Budget Strategy Reserve and the Highways Management Reserve be approved.</li> <li>4. That authority be delegated to the Cabinet Member for Resources, in consultation with the Director of Finance, to allocate funds from the Community Initiatives and Crowdfund Wolves Reserve.</li> <li>5. That the level of the Council's earmarked reserves, provisions and general balances as at 31 March 2019 and the purposes for which they are being held, as detailed in Appendix 1, 2, 3 and 4 to the report be noted.</li> <li>6. That it be noted that the relevance and adequacy of earmarked reserves and general balances will be reviewed as required by the Constitution during the 2020-2021 budget setting process.</li> <li>7. That it be noted that allocation of funding from all earmarked reserves will be reported to Cabinet (Resources) Panel in the scheduled quarterly budget monitoring reports.</li> </ol>

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	<p>8. That it be noted that Our Council Scrutiny Panel will scrutinise the use of reserves as part of the budget setting process as in previous years.</p> <p>9. That it be noted that the Director of Finance considers that the overall level of all reserves, provisions and balances is sufficient to meet the likely level of obligations to be met from reserves, provisions and general balances in the short term.</p> <p>10. That it be noted that the positive General Fund outturn position during 2018-2019, and the resulting adjustments to reserves, will help to support the Council’s short-term financial position, enabling investment in community initiatives. However, it does not address the challenging financial position that the Council finds itself in over the medium term; namely identifying further projected budget reductions estimated at £27.3 million in 2020-2021, rising to £40-50 million over the medium term to 2023-2024. Cabinet will be presented with a report in July 2019 detailing the progress towards identifying budget reduction and income generation proposals to address the financial challenge.</p> <p>11. That it be noted that the figures quoted in the report are still subject to statutory audit by Grant Thornton UK LLP as part of the 2018-2019 accounts closedown process.</p>
<b>Options Considered</b>	The write-offs, virements and use of reserve requests requiring the approval of Cabinet (Resources) Panel are all considered to be prudent in the opinion of the Director of Finance and the Cabinet Member for Resources.
<b>Reasons for Decision</b>	Contribution to and from reserves requires the approval from Cabinet (Resources) Panel. The reserve amendments detailed in this report are all considered to be prudent in the opinion of the Director of Finance and the Cabinet Member for Resources.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

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<b>Item 7</b>	
<b>Title</b>	Statutory Food Service Plan
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That the draft 2019 Food Service Plan as summarised in Appendix 1 to the report be approved.</li> <li>2. That authority be delegated to the Cabinet Member for City Environment in consultation with the Head of Business Services to approve the final version of the Food Service Plan.</li> <li>3. That the requirement to prepare a Food Service Plan be noted.</li> <li>4. That the Service's key achievements in 2018 be noted.</li> </ol>
<b>Options Considered</b>	<p><b>Option 1</b> - not produce the statutory service plan, which would be in breach of the requirement set out in the Framework Agreement on Local Authority Food Law Enforcement. The work undertaken by the Service would not be endorsed by members and would be in breach of the requirement set by the Food Standards Agency.</p> <p><b>Option 2</b> - produce the statutory service plan, which is set out in the Framework Agreement on Local Authority Food Law Enforcement. The work of the Service would be endorsed by members and we would not be in breach of the requirement set out by the Food Standards Agency.</p>
<b>Reasons for Decision</b>	The Food Service Plan is a Statutory document and is required to be produced annually. The plan sets out the priorities for the Service and is available for members of the public to view so that they are aware of what the authority is doing to help ensure that the food they eat is safe.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 8</b>	
<b>Title</b>	Transport Capital Programme 2019 - 2020 and Future Years
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That the list of projects for development and implementation as part of the Transportation Capital Programme 2019-2020 and future years, as set out in appendices 3, 4, 5 and 6 to the report be approved.</li> <li>2. That the Head of City Transport be authorised to proceed with development work for each project on the list including surveying, site investigation, options appraisal, feasibility analysis, traffic modelling, detailed design, statutory advertising and public consultation, as appropriate.</li> <li>3. That the projects marked 'Approve' in the 'Approval' column of appendix 3 and 4 to the report be approved for implementation, subject to the availability of funding.</li> <li>4. That the Cabinet Member for City Environment, in consultation with the Director for City Environment be authorised to approve, through an Individual Executive Decision Notice, implementation of the projects on the list marked 'IEDN' in the 'Approval' column of appendix 3 and 4, to the report subject to the satisfactory outcome of public consultation, availability of funding and any other relevant considerations.</li> <li>5. That the Cabinet Member for City Environment, in consultation with the Director for City Environment be authorised to approve, through an Individual Executive Decision Notice, the bringing forward of projects from appendix 5 to appendix 3 or 4 to the report and thereafter to approve them for implementation during 2019-2020 subject to the satisfactory outcome of public consultation, availability of funding and any other relevant considerations.</li> <li>6. That further reports be presented at the appropriate time in order to obtain the necessary authority to implement the projects marked 'Cabinet' in the 'Approval' column of appendix 3 and 4 to the report.</li> <li>7. That the Chief Legal Officer be authorised to serve all necessary notices in respect of the projects listed in appendix 3 and 4 to the report and, subject to there being no unresolved objections, make traffic regulation orders as required.</li> </ol>

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	<p>8. That the Head of City Transport be authorised to make applications and bids for additional external funding noting that final agreement to receive funding is dependent on Director of Finance approval.</p> <p>9. That the Director of Finance be authorised to enter into funding agreements with the various funding bodies to receive grant funding in respect of the projects included in the report.</p> <p>10. That authority be delegated to the Cabinet Member for City Environment and the Cabinet Member for Resources, in consultation with the Director of City Environment / Deputy Managing Director and Director of Finance to approve capital budgets for transport projects upon receipt of a grant offer letter.</p> <p>11. That the expenditure and progress made in delivering £33 million worth of projects in the Transportation Capital Programme during 2016-2017, 2017-2018 and 2018-2019 as set out in Appendix 2 to the report be noted.</p> <p>12. That the Council’s continuing success in bidding for additional funding and delivering new projects through the Local Growth Fund, Access to Growth, and the West Midlands Combined Authority be noted.</p>
<b>Options Considered</b>	Options appraisals form part of each individual project development and prioritisation and are not discussed in detail in this report. As this is a comprehensive programme of improvements to manage and maintain the essential highway network, a do-nothing option is not viable.
<b>Reasons for Decision</b>	The decision to approve the recommendations of this report is necessary to enable delivery of the Capital programme in 2019-2020.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 9</b>	
<b>Title</b>	Acquisition of Privately Owned Empty Property by Agreement or Compulsory Purchase: 91 Prestwood Road West, Wednesfield, Wolverhampton
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That the Director of City Housing be authorised to negotiate terms for the acquisition of the property 91 Prestwood Road West, Wednesfield, Wolverhampton, WV11 1HT, and, in default of that acquisition, to give authority for a compulsory purchase order (CPO) to be made under Part II Section 17 Housing Act 1985 in respect of the property.</li> <li>2. That expenditure for the potential acquisition of the property, with subsequent capital receipts being recycled within the Empty Property Strategy programme be approved.</li> <li>3. That in the event that the property is improved and re-occupied to the satisfaction of the Director of City Housing, the withdrawal of the property from the CPO be authorised.</li> <li>4. That following any acquisition, the Director of City Housing be authorised to dispose of the property on the open market on condition that the property is refurbished and re-occupied within six or 12 months (as appropriate to the scale of the works).</li> <li>5. That the Chief Legal Officer be authorised to: <ol style="list-style-type: none"> <li>a. Take all reasonable steps as soon as it is reasonably practical to secure the making, confirmation and implementation of the CPO including the publication and service of all Notices and the presentation of the Council’s case at any Public Inquiry.</li> <li>b. Approve agreements with the owners of the property setting out the terms for the withdrawal of objections to the CPO, and/or making arrangements for re-housing or relocation of any occupiers.</li> <li>c. Approve the making of a General Vesting Declaration (the property is brought into Council ownership via this process).</li> </ol> </li> </ol>

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	d. Approve the disposal of the whole and/ or parts of the property by auction, tender or private treaty.
<b>Options Considered</b>	<p>a. <b>Do nothing</b> – the property is likely to remain empty, continue to have a detrimental effect on the amenity of the area and continue to be a drain on the public purse.</p> <p>b. <b>Empty Dwelling Management Order (EDMO)</b> – An EDMO is considered to be a less draconian option than a compulsory purchase. However, the cost of refurbishment of this property would place a strain on the Council’s finances and it would be unlikely that the cost of initial refurbishment and subsequent management and maintenance would be recovered through rental income over seven years.</p> <p>c. <b>Compulsory Purchase Order (CPO)</b> – The prospect of a CPO often prompts the owner to act leading to the property being refurbished and re-occupied. However, if it is necessary to acquire the property, the proposals for the onward disposal and refurbishment set out at 5.0 of this report ensure that the property is brought back into use at a minimum cost to the Public Purse.</p>
<b>Reasons for Decision</b>	<p>a. To ensure that the property provides much needed housing by prompting the owner to either act voluntarily or via enforcement through a CPO.</p> <p>b. To ensure that the property does not continue to be visually detrimental to the area.</p> <p>c. To ensure that the property has a positive financial impact on the public purse through additional New Homes Bonus funding.</p> <p>d. The proposal to pursue a CPO is the most cost effective in terms of financial and physical resources for the Council.</p>
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 10</b>	
<b>Title</b>	Schedule of Individual Executive Decision Notices
<b>Status</b>	Recommendation Approved
<b>Record of Decision</b>	That the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees be noted.
<b>Options Considered</b>	Not applicable in relation to the summary report.
<b>Reasons for Decision</b>	In accordance with the Council's Constitution, a summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees must be reported to the next available meeting of the Cabinet (Resources) Panel.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	19 June 2019

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 12</b>	
<b>Title</b>	18 June 2019 - Procurement - Award of Contracts for Works, Goods and Services
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Reedham Gardens Development when the evaluation process is complete.</li> <li>2. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Facilities Management Lightning Protection Repairs and Maintenance and when the evaluation process is complete.</li> <li>3. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Facilities Management Electrical Repairs and Maintenance when the evaluation process is complete.</li> <li>4. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Facilities Management Mechanical Repairs and Maintenance when the evaluation process is complete.</li> <li>5. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Facilities Management Building Repairs and Maintenance when the evaluation process is complete.</li> <li>6. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Facilities Management Water Testing when the evaluation process is complete.</li> <li>7. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Property Management Partner when the evaluation process is complete.</li> </ol>

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	<p>8. That authority be delegated to the Cabinet Member for City Assets and Housing, in consultation with the Director of City Housing, to approve the award of a contract for Lift Inspections, Testing and Maintenance when the evaluation process is complete.</p> <p>9. That the extension of the current contracts for Supported Living for a period of one month from 1 August 2019 to 31 August 2019 be approved.</p> <p>10. That authority be delegated to the Cabinet Member for Adults, in consultation with the Director of Adult Services, to approve the award of a contract for Supported Living Framework for Adults with Disabilities when the evaluation process is complete.</p> <p>11. That authority be delegated to the Cabinet Member for Children and Young People in consultation with the Director of Children’s Services to approve the award of a contract for Young Persons’ Supported Accommodation and Outreach Service and Young Families Supported Accommodation and Outreach Service when the evaluation process is complete.</p> <p>12. That the Chief Legal Officer and staff with appropriate delegated authority be authorised to execute contracts in respect of the above as required.</p>
<b>Options Considered</b>	As detailed in the exempt report.
<b>Reasons for Decision</b>	As detailed in the exempt report.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 13</b>	
<b>Title</b>	Land and Property Transactions – Corporate Landlord
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<p>1. That following asset be declared surplus to the Council’s requirements:</p> <ul style="list-style-type: none"> <li>• Beldray Building</li> </ul> <p>2. That disposal of the asset listed via either informal tender or auction upon terms and conditions to be agreed be approved.</p>
<b>Options Considered</b>	As detailed in the exempt report.
<b>Reasons for Decision</b>	As detailed in the exempt report.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019

**City of Wolverhampton Council – Decisions taken by the Cabinet (Resources) Panel on Tuesday, 18 June 2019**

<b>Item 14</b>	
<b>Title</b>	Boscobel Estate Residential Repairs - Leaseholder Options
<b>Status</b>	Recommendations Approved
<b>Record of Decision</b>	<ol style="list-style-type: none"> <li>1. That the options for Boscobel leaseholders as set out at section 3 of the report be approved.</li> <li>2. That authority be delegated to the Cabinet Member of City Assets and Housing, in consultation with the Director of City Housing to agree the buy-back of individual properties that meet the criteria as set out at section 3 of this report.</li> <li>3. That it be noted that there is an existing capital budget as approved at Cabinet in January 2019, for the purchase of additional social housing units using Right to Buy receipts to fund 30% of the costs. This budget will be used to purchase any leasehold properties in the Boscobel Estate that meet the criteria as detailed in this report.</li> <li>4. That it be noted that a further report will be presented to Cabinet (Resources) Panel in due course to consider and agree a set of principles regarding leasehold properties on other flatted estates that will be subject to further extensive refurbishment works and leaseholder charges.</li> </ol>
<b>Options Considered</b>	As detailed in the exempt report.
<b>Reasons for Decision</b>	As detailed in the exempt report.
<b>Record of Conflicts of Interest</b>	None
<b>Dispensation Granted</b>	Not applicable
<b>Decision available for implementation (subject to call-in)</b>	24 June 2019